

BJ's Event Planning and Decorating

\$1,500 Wedding Reception Decorating Package (up to 75 people)

Chair Covers with Satin Sashes

Decorated Bridal Party or Sweetheart table

Cake Table decorated with champagne glasses, cake cutting set, and tea light candles or theme

White Linen Tablecloth with colorful satin overlay for all tables

Table Center Pieces for all tables

Crystal stones/diamonds/mirrors

Buffet table decorated with white tablecloth and skirt

Gift table

Decorated sign in table

10x10 backdrop

*Must pay \$1,500 day of contract signing, (\$7a person if more than 75) *Choose from showroom colors; overlays, sashes, tablecloths, runners, and vases, also decorate with your items for the same price set up/breakdown*For additional cost other items can be added to this package at anytime. Price list upon request.

Client: _____ Date _____

Payment Policy: BJ's Event Planning and Decorating accept credit cards, cash, personal checks and money orders. A personalized payment plan can be arranged. There is a non-refundable \$100 down payment at contract signing. The down payment will reserve your date on the calendar.

Payment Amount: The following contract amount includes travel expenses to the ceremony and reception in the DFW area (other expenses apply if out of DFW area). The price may increase as the number of estimated guest increase; (Wedding, \$7 per person; Non-showroom colors, \$14-26 per person; Baby Shower \$4 per person; Other events \$5 per person)

Baby Shower	Amount: \$ _____
Birthday, Graduation, Anniversary or General Decorating	Amount: \$ _____
Wedding Reception Decorating	Amount: \$ _____
Wedding Ceremony Decorating	Amount: \$ _____
Event Coordinator/Wedding Planner	Amount: \$ _____
Equipment/Supply Rental	Amount: \$ _____

Refund Policy: Should the event be cancelled or postponed, 10 % of any amount paid to BJ's Event Planning & Decorating less the \$100 down payment will be returned within 60 days of written notice. No amount for Event Coordinator and Wedding Planner cost will be returned.

Display Rights: BJ's Event planning & Decorating reserves the right to use your photos from your event for promotion purposes, display advertisements, internet, publication. Etc.

Attire: BJ's Event Planning & Decorating staff will dress in appropriate attire for your event, be it blacktie affair or an outdoor Bar B Que.

Assistants: Should you require it, BJ's Event Planning & Decorating will provide assistants in to fulfill this contract. These assistants will abide by all terms of this contract. The decision to use assistants is at the sole digression of BJ's Event Planning & Decorating. The cost of said assistants is included in your contract amount.

The undersigned have read, understood and agreed to BJ's Event Planning & Decorating policies and terms listed in this contract. The undersigned will have BJ's Event Planning & Decorating as their official vendor for wedding/event which will take place _____ 2019

Client: _____ Date: _____

Client: _____ Date: _____

_____ Date: _____

Accepted by Regina Ezell, BJ's Event Planning & Decorating

BJ's Event Planning and Decorating

\$1,000 Wedding Reception Decorating Package (up to 50 people)

Chair Covers with Satin Sashes

Decorated Bridal Party or Sweetheart table

Cake Table decorated with champagne glasses, cake cutting set, and tea light candles or theme

White Linen Table cloth with colorful satin overlay for all tables

Table Center Pieces for all tables

Crystal stones/diamonds/mirrors

Buffet table decorated with white tablecloth and skirt

Gift table

Decorated sign in table

*Must pay \$1,000 day of contract signing, (\$5 a person if more than 50) *Choose from showroom colors; overlays, sashes, tablecloths, runners, and vases, also decorate with your items for the same price *For additional cost other items can be added to this package at anytime.

* Prices are subject to change

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